

**FORMAT FOR SEEKING FINANCIAL ASSISTANCE FOR IN/EX-SITU CONSERVATION, VALUE ADDITION AND MARKETING COMPONENTS OF THE SCHEME**

**PART – I :- GENERAL DETAILS**

1. Title of the Project.
2. Name of the organisation with full address.
3. Status
4. Registration number and date ( for NGOs and Companies)
5. Audited income and expenditure details of last five years (for NGOs/companies only alongwith Articles of Associations and Memorandum of Association)
6. Name of Principal Project Investigator (PI) and CoPI (with address for correspondence including fax and e-mail address)
7. Introduction, Concept and justification of the project (Detailed project report)
8. Project Period:
9. Details of infrastructure available with the organization (building, equipment, vehicles etc.):
10. Physical and financial requirement:
11. Internal Monitoring and evaluation mechanism:
12. Benefits from the projects- tangible and intangible:
13. Summary of the work particularly in medicinal plants sector undertaken by the organisation /PI in the last 3 years.
14. Other sources of financial assistance received by the applicant/organization if any so, furnish details.
15. Details of financial assistance already received from the Board, if any may be given in the following proforma:

Year	Amount of grant	Purpose in brief	Total expenses incurred
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Amount of grant utilized	Has utilization certificate been accepted by the Board	Remark	
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16. Detailed Bio-data (including details of published work) of PI & CoPI

Note :

- i) Proof of land ownership/leasehold and market mechanism (wherever applicable) to be submitted.
- ii) Costing pattern to be provided in the form of schedule of rates as applicable.
- iii) Supporting documents including map (where applicable) must be attached.

17. Certified that:

- i) The organization shall abide by all the 'Terms and Conditions' of the grant stipulated in the operational guidelines of the scheme of NMPB, Department of AYUSH, Government of India.
- ii) All records and reports related to the project have been maintained separately and shall be shown and furnished as and when required by the Department of AYUSH or its authorized representatives.
- iii) Project shall be open for evaluation of physical progress and utilization of funds at the discretion of Department of AYUSH.
- iv) The undersigned shall be responsible for the authenticity of the information and documents furnished in the application and proposal.
- v) Department of AYUSH shall have the right to recover the grant or take legal action against the organization for any default or deviation from the terms and conditions of sanction of grant.
- vi) No financial assistance/grant has been sought and or obtained from any Central or State Govt. organization.

**Date:**

**Signature of Authorised Authority**

## **PART – II : TECHNICAL DETAILS OF THE PROJECT PROPOSAL**

### **A) FOR *IN-SITU* CONSERVATION PROJECTS:**

1. Objective and justification.
2. Project area - geographical spread, District(s), Forest division(s), blocks, compartments (with maps).
3. Information on base line survey of medicinal plants in the area under study (inventorisation).
4. Status of the forest/area under study and conservation measures like fencing guards, patrolling etc. specific biotic pressures like grazing, fire, illicit collection of medicinal plants.
5. Information on availability/status of:
  - i) Medicinal plants in general
  - ii) Endangered species (listed in Indian Red Data Book (RDB), CITES etc.)
  - iii) Medicinal plants prioritised by Medicinal Plants Board.
  - iv) Information on the status of MFP including medicinal plants with regards to: **a)** Availability in the area under study, **b)** Collection by authorized / unauthorised agencies-the adivasis and cooperatives etc., **c)** Item wise details of the MFP including total revenue.
6. Activities proposed under the project viz. threat assessment, inventorisation, periodic, floristic studies, capacity building, nursery development and sustainable harvest etc.
7. Work Plan schedule of operations/timelines for each activity.
8. Technical manpower
  - i) Full time
  - ii) Part time (like Taxonomist)
9. How community is sought to be involved in conservation.
10. Benefit sharing arrangements.
11. Expected outcomes.
12. Financial outlays for each activity (Recurring, Non-recurring).
13. Exit strategy/sustainability.
14. Monitoring – Internal monitoring mechanism.

### **General Conditions and Undertakings**

15. The State Government should give an undertaking that project area has not been covered/is not proposed to be covered under any other scheme of Central or State Government.
16. Cost norms followed, indicating clearly the wage rate in the State, number of plants per hectare and the period for which maintenance is provided in the project (NAEB cost norms will be adopted for NMPB schemes).

17. Necessary provisions has been made/will be made in the Working Plan to permit harvesting of plant parts (roots, barks etc.) available under the project.
18. Necessary financial support will be provided for maintenance of the assets created under the project after the project period.
19. Quarterly report will be submitted by the Project Leader. The State Government should nominate a senior officer to act as a Nodal Officer.

**Signature of the Principal Investigator  
(Project Leader)**

**Dated:**

**Signature of the Head of the Department/Institution**

**B) *EX-SITU* CONSERVATION INCLUDING RESOURCE AUGUMENTATION OF RET SPECIES:**

1. Objective
2. Justification
3. Project area – geographical spread, District(s), Forest division(s), blocks, compartments, Joint Forest Management Committees (JFMCs/VSSs) (with maps)
4. Forest types, status of rare, endangered and threatened species of medicinal plants, their occurrence etc.
5. Collection, species – wise (quantity and value)
6. Infrastructure of herbal mandies, markets, industries in the area.
7. Activities proposed and physical targets (consolidated as well as district/division-wise) for each year during the project period.
8. Work Plan – six monthly outputs/targets.
9. Stakeholder participation, benefit sharing with the JFMCs/VSSs.
10. Financial outlays (activity-wise).
11. Financial assistance sought from NMPB and the contribution to be provided by the Organisation seeking assistance - Activity-wise break-up **(For PSUs only)**.
12. Outputs and outcomes.
13. Linkage with Industry/trade (MoU with trade/industry, if any).
14. Exit strategy/sustainability.
15. Monitoring – Internal monitoring mechanism.

## General Conditions and Undertakings

16. The State Government should give an undertaking that project area has not been covered/is not proposed to be covered under the National Afforestation Programme (NAP) of NAEB or under any other scheme of Central or State Government.
17. Cost norms followed, indicating clearly the wage rate in the State, number of plants per hectare and the period for which maintenance is provided in the project (NAEB cost norms will be adopted for NMPB schemes).
18. Necessary provisions has been made/will be made in the Working Plan to permit harvesting of plant parts (roots, barks etc.) available under the project.
19. Necessary financial support will be provided for maintenance of the assets created under the project after the project period.
20. Quarterly report will be submitted by the Project Leader. The State Government should nominate a senior officer to act as a Nodal Officer.

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**Dated:**

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### **C) SUPPORT TO JFMCs/PANCHAYATS FOR VALUE ADDITION, WAREHOUSING AND MARKETING:**

1. Title of the project
2. Objective
3. Justification
4. Medicinal plants resource scenario in the state
  - i) Species in state and their geographical occurrence.
  - ii) Collection – species, volumes and value.
  - iii) Districts, Division and JFMCs/VSS from where collected.
  - iv) Infrastructure of mandies, trade centres, manufacturing units.
  - v) Socio – economic profile – dependence of people in NTFP and medicinal plants.
  - vi) Local consumption – traditional healers, vaidyas etc. (volume if available)
5. List of JFMCs/Panchayats proposed to be covered alongwith justification of short-listing the JFMCs.

6. Existing infrastructure of storage, market yards, machinery, if present in the project area.
7. Project activities (physical targets, consolidated and district/division-wise).
8. Detailed break-up of the physical infrastructure of godowns, dry yards etc. proposed and the list of machinery/equipment proposed together with their costs.
9. Financial outlays for each activity (year-wise).
10. Is any micro and small enterprise proposed, and if so, what will be its structure, composition.
11. Market linkage (MoUs, if any).
12. Additional income to JFMC members.
13. Benefit/cost ratio of the project enterprise.
14. Outputs and outcomes.
15. Exit strategy and sustainability.
16. Monitoring – Internal monitoring mechanism.

### **General Conditions and Undertakings**

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18. Cost norms followed, indicating clearly the wage rate in the State, number of plants per hectare and the period for which maintenance is provided in the project (NAEB cost norms will be adopted for NMPB schemes).
19. Necessary provisions has been made/will be made in the Working Plan to permit harvesting of plant parts (roots, barks etc.) available under the project.
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21. Quarterly report will be submitted by the Project Leader. The State Government should nominate a senior officer to act as a Nodal Officer.

**Signature of the Principal Investigator  
(Project Leader)**

**Dated:**

**Signature of the Head of the Department/Institution**